



# 2017 STATE & TERRITORY LANDCARE AWARDS

## Entry Guidelines

Applicants must respond to all the criteria for their nominated award category, with a maximum of 300 words allowed for each criteria point.

All entries **MUST** include:

- All details requested for both the applicant/nominee and the nominator (if different).
- A nomination summary that can be used for Awards event booklets or promotional use, along with any photographs supplied.
- Information that demonstrates how the applicant/nominee meets ALL criteria in the nominated award category.
- Contact details for two referees that the judging panel may contact when your application is being assessed.
- At least two good quality photographs to illustrate your nomination should be attached and adhere to the following guidelines:
  - Photographs must be digital, high resolution files in JPEG or TIFF format and a minimum of 1MB in size.
  - To be safe, set your camera on the highest possible resolution setting.
  - Take photographs in landscape orientation (sideways, not up and down) and don't leave the date stamp on your camera.
  - Photographs with people are preferable. The Landcare Awards are about recognising the dedication and commitment of the people involved – we want to see you!
  - Photographs may be used by the organisers at any time in promotional activities relating to the Awards or Landcare, and all permissions relating to their use must be confirmed by the nominee prior to submission.

## Supporting Attachments

Applicants are urged to only include supporting documentation if explicitly requested in the criteria of your nominated category or absolutely essential to demonstrate how you have addressed the criteria.

Any supporting documentation that is included must be attached using the online entry portal, and can only be in .doc, .docx, .xls, .ppt or PDF format for documents, and JPEG or TIFF documents for images.

Please do not send hard copies of supporting documents. Please note, entries that do not include each of the items listed above may not be accepted.

*The State & Territory Landcare Awards are supported by Landcare Australia through funding from the Australian Government's Landcare Programme.*