

## NECA APPRENTICE AWARDS

### PREFACE

Applicants must understand that the initial judging will be based on their written application and the judges highly recommend that all areas of the criteria be addressed in detail. While your employer has nominated you and knows all about your skills, the judges have not met you nor spoken to you and the only chance to assess you in the first instance will be from what you write.

The competence will be assessed through the interview process and may have a practical component. Judging will be based on the following criteria for respective categories.

- Communications
- Commercial/Domestic
- Industrial

**Eligibility** - Applicants must be in their fourth year of TAFE or RTO training or recently completed their apprenticeship (within 12 months of the completion date). During their apprenticeship they must be or have been employed by a NECA member or NECA Group Training company. Applicants may only enter in one category and must not have been previously nominated.

### THE APPLICATION

**Employer** - The employer plays an important part in the training of the applicant and they can provide information in regards, to the applicant, his/her training, management skills and many other details. It is advisable that the employer considers addressing some items in the criteria. *Please include details on the type of work the applicant has done during his/her employment. – This is very important.*

**References** - There are a number of people that the applicant has worked with over their apprenticeship and they can also provide relevant details on the applicant.

**Training Centre School Results** - Training results to indicate how the applicant performs off the job and should include actual school results, ie not profiling.

**Applicants Statement** - This is a very important statement, it enables the judges to see who the applicant is, what their aspirations are, what they had done so far, where do they want to be in the future. This should address the criteria in detail.

**Photo** - Provide an On-the-job photograph of apprentice (for use in Awards presentation and marketing material) in high res JPEG format. Please ensure the photo conforms with WHS requirements.

### NOTE: NATIONAL APPRENTICE AWARDS

Fourth year state apprentice winners in each category will be invited to enter the National Apprentice Awards. Information will be provided in September to those that qualify.

## NECA APPRENTICE AWARDS

### COMMUNICATIONS CATEGORY

#### Practical/Technical

By definition this covers communication, networking, fibre optics, data cabling systems, voice and data, wireless communication and home automation.

#### Criteria

The applicant shall demonstrate in their competence in the following area of the communications field of work.

The competence will be accessed through the interview process and may have a practical component.

#### Competencies

- Understanding of Work Health and Safety requirements for the industry.
- Understanding of regulatory requirements for all the areas in which the applicant works.
- Should have practical knowledge of wiring methods in all the areas the applicant works in.
- Ability to prepare terminations.
- Ability to carry out the tests required to certify installations.

## NECA APPRENTICE AWARDS

### COMMERCIAL/DOMESTIC CATEGORY

#### Practical/Technical

By definition commercial/domestic work covers the field of construction type electrical light and power wiring, factory general light and power wiring, commercial light and power and domestic light and power.

#### Criteria

The applicant shall demonstrate their competence in the following area of the commercial/domestic field of work.

The competence will be accessed through the interview process and may have a practical component.

#### Competencies

- Understanding of Work Health and Safety requirements for the industry.
- Understanding of regulatory requirements.
- Should have practical knowledge of wiring methods used in commercial/domestic installation.
- Ability to carry out the tests required to enable power to be connected and also to determine faults within an installation.
- Ability to carry out simple tasks and produce a quality result.

## NECA APPRENTICE AWARDS

### INDUSTRIAL CATEGORY

#### Practical/Technical

By definition Industrial work covers the field of machine wiring, control systems, variable speed drives, switchboards, programmable logic controls (limited exposure) and motor control systems.

#### Criteria

The applicant shall demonstrate their competence in the following area of the industrial field of work.

The competence will be accessed through the interview process and may have a practical component.

#### Competencies

- Understanding of Work Health and Safety requirements for the industry.
- Understanding of regulatory requirements.
- Should have practical knowledge of wiring methods used in Industrial installation.
- Should have some practical knowledge in fault finding.
- Ability to carry out the tests required to enable power to be connected and also to determine faults within an installation.
- Ability to carry out design of a simple circuit.